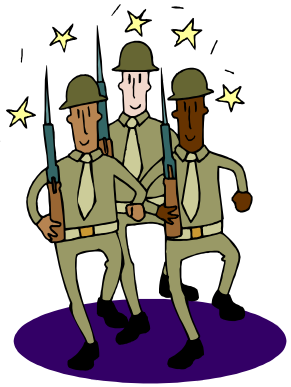
NATIONAL GUARD

OCS STUDENT ENROLLMENT PREREQUISITE CHECKLIST

(ARNG OCS Course Management Plan/Program of Instruction)



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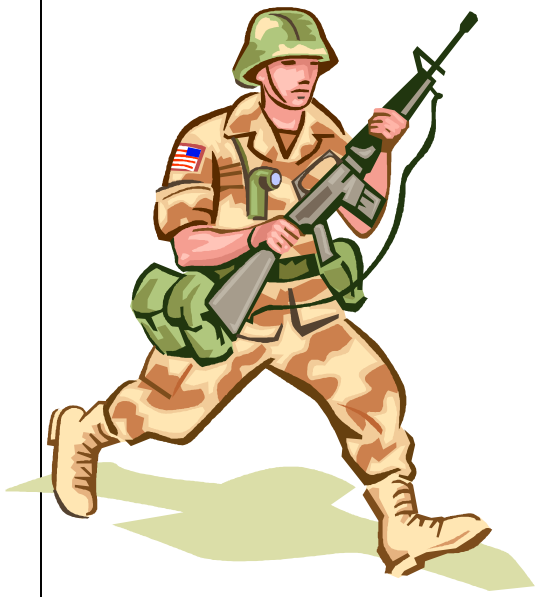
PREREQUISITES

- **Application for admission to OCS (And/or ATRRS)**
- **Attachment orders to State Training Organization (if applicable)**
- **Promotion orders to E6 for E5 and below**
- **Commanders' letter of recommendation**



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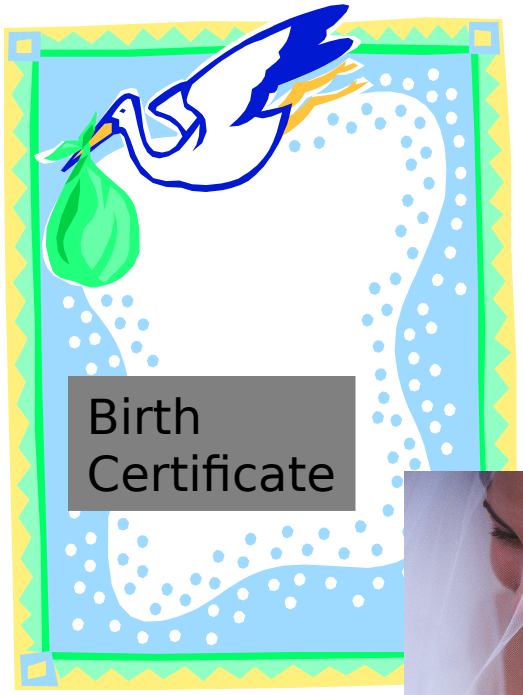
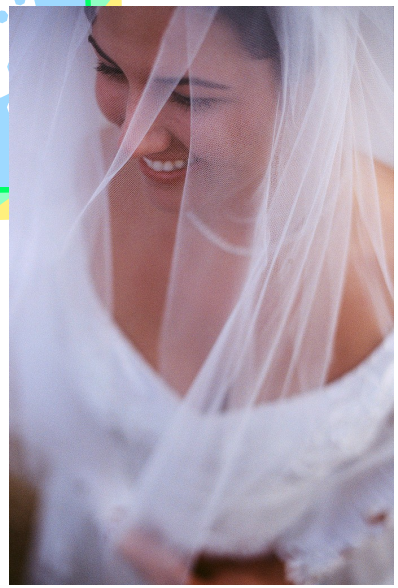
IDENTITY DOCUMENTS

- **Birth Certificate**
  - **List DOB**
  - **Age at Commissioning**
    - **Age 18-30 no waiver required**
    - **Age 30 -34 TAG waiver**
    - **Age 35 and over NGB waiver**
- **Age Waiver (as required)**
  - **Date Counseled**
  - **Date Requested**
  - **Date Approved**
- **Proof of Citizenship (If applicable)**
- **Name Change Document (if applicable)**





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MEDICAL DOCUMENTS

NUNC ET SEMPER

- **Approved/Qualifying Chapter 2 Commissioning Physical**
  - **SF 88/SF 93 or DD 2808/2807-1 (3 pages each!)**
  - **Must meet requirements of Chapter 2 AR 40-501 Standards and physical document will state Chapter 2 or Enlistment/Commission physical**
  - **Need HIV results**
  - **Date of Physical is critical – must be 2 years old or less at commissioning date**
  - **Verify Ht/Wt and Body Fat Standards if applicable**
    - **DA 5500-R or DA 5501-R (as required)**
    - **Ht/Wt body fat composition%**
    - **Maximum allowable body fat composition%**
  - **TAG letter (exception to policy – Chapter 2 Physical if applicable) State should have OC complete a DA 7349-R**
  - **Medical Waiver (as required)**
    - **Date counseled**
    - **Date Requested**
    - **Date Approved**

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PHYSICAL FITNESS REQUIREMENTS

NUNC ET SEMPER

- **Current DA Form 705**
  - **Passing score**
  - **All 3 events**
  - **Dated within 60 days of Phase I & III start date**
  - **Scorer and OIC/NCOIC should not be the same person**
  - **Must do Height/Weight & DA 5500/5501-R if needed**
  - **“FOR RECORD GO” in comment section**
  - **Admin information needs to be complete**

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EDUCATION STANDARDS

- **College Transcript(s)**
  - **Minimum 60 SH**
  - **Minimum 90 SH if AOCS**
- **GT Score (Min 110) annotated on DA Form 2-1, score sheet or enlistment contract**
- **Approved Degree Completion Plan for Commission Packet**

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Service Prerequisites

- **DD 214 (Certificate of release or discharge from active duty)**
- **DD 220 (Active duty report – BCT)**
- **NGB 22 (Report of separation & record of service)**
- **Documents must reflect completion of BCT, AIT and 1 year of service in a selected Reserve Unit**
- **Waiver for non-completion of AIT (as required)**
  - **Date counseled**
  - **Date requested**
  - **Date approved**
- **OCS State Enlistment Option/ DD Form 1966 Series**

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Security Clearance

- **DA Form 873 (Security Clearance) Verification letter (Secret or Interim Secret)**
- **Copy of Request Form (EPSQ Form SF 86) indicating the clearance is submitted to AGO**
  - **Date Counseled**
  - **Date Requested**
  - **Date Approved**

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Civilian Conviction Waivers

- **NGR 600-100/NGB-ARH Policy Memo is the authority for required waivers**
- **Copy of waiver request and counseling must be in the OC 6 part folder**
  - **Individuals who have been adjudged youthful offenders or have a record of convictions of any type of military or civil court, excluding minor traffic violations involving a fine or forfeiture of $300 or less**
  - **Conviction of a felony under local, Federal or military law**
  - **Conviction that resulted in sentence to confinement in prison, stockade, or detention area or in sentence to hard labor and**
  - **Conviction involving moral turpitude**
  - **Current Local Police Records Check (Not required for OCS at this time)**

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Additional Documents

NUNC ET SEMPER

- **NGB Form 62 (Draft) – Application for Appointment**
- **ETS date (must be later than end of course) – Copy of SIDPERS Personal Qualification Record is a good source**
- **SSN Card (copy)**
- **Orders & flight itinerary**

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Questions?